



THE VICTORIAN
real estate
TRAINING COLLEGE

Create your future

The Victorian Real Estate Training College

realestatetraining.com.au

Victorian Estate Agent Licence Certificate IV in Property Services (Real Estate)



Now you can undertake ALL your Real Estate training from the comfort of home.

As a Registered Training Organisation, the Victorian Real Estate Training College is offering the Victorian Estate Agent Licence training at a cost of only **\$1795** or **\$1,340** if you have completed Victorian Agent's Representative training.

This course gives you the necessary educational requirements needed for application to Consumer Affairs Victoria and will enable you to be employed as a Licensee, a commission based salesperson or own and operate your own real estate agency.

The role of an estate agent in Victoria is to act on behalf of owners and landlords to arrange the sale or lease of property, act as a buyers agent or advocate to negotiate the purchase of property, provide market appraisals of properties and businesses for clients, negotiate the sale or lease of properties and businesses, collect rents and manage rental properties.

To be eligible for an estate agent's licence, you must satisfy current academic qualification requirements (Certificate IV in Property Services (Real Estate) CPP40307) and the experience requirements. You must have gained the aggregate of at least 12 months full-time experience as an agent's representative in Victoria at any time during the last three years immediately before applying for a licence.



START TODAY WITH
INTERNET BASED
TRAINING SO YOU CAN
STUDY FROM HOME!

3 simple steps to enrol

- 1 Complete the enrolment form (located on our website) and return to us by fax or email.
- 2 Click on the course you wish to undertake. If this is your first visit, follow the directions on how to create a new account.
- 3 Pay for your course online using your credit card. Confirmation of your enrolment will be emailed to you within 24 hours.

*... you then simply log on
and start your studies!*

Want to know more?

For further information, please call or email us today, or visit us at realestatetraining.com.au



NATIONALLY RECOGNISED
TRAINING

Registered Training Organisation Number 91003

NOTE: please refer to consumer.vic.gov.au for information on licence eligibility.

email: trainvic@realestatetraining.com.au



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COURSE INFORMATION	CPP40307 Certificate IV Property Services (Real Estate) the following modules must be completed
CPPDSM4007A	Identify legal and ethical requirements of property management to complete agency work
CPPDSM4008A	Identify legal and ethical requirements of property sales to complete agency work
CPPDSM4080A	Work in the real estate industry
CPPDSM4009	Interpret legislation to complete work in the property industry
CPPDSM4015B	Minimise agency and consumer risk
CPPDSM4003A	Appraise property
CPPDSM4004A	Conduct auction
CPPDSM4020A	Present at tribunals
CPPDSM4005A	Establish and build client/agency relationships
CPPDSM4006A	Establish and manage agency trust accounts
CPPDSM4010A	Lease property
CPPDSM4011A	List property for lease
CPPDSM4012A	List property for sale
CPPDSM4013A	Market property for lease
CPPDSM4014A	Market property for sale
CPPDSM4016A	Monitor and manage lease or tenancy agreement
CPPDSM4018A	Prepare and present property reports
CPPDSM4019A	Prepare for auction and complete sale
CPPDSM4022A	Sell and finalise the sale of property by private treaty
CPPDSM4049A	Implement maintenance plan for managed properties
CPPDSM4056	Manage conflict and disputes in the property industry
BSBRKG304	Maintain business records
BSBSMB406	Manage small business finances
CPPDSM4001A	Act as a buyer's agent

Course completion

The nationally agreed time for course completion is 685 hours. However, students undertaking the course with our college take approximately 12 to 14 weeks to finish. There is no time restriction and you may choose to complete studies in more or less time.

Is online learning for you?

Online learning is different in many respects from the traditional face-to-face learning we're all used to, primarily in the way we get our information and how we interact with facilitators. Online learners should be comfortable with internet browsing/searching, email, sending and reading attachments and word processing. We are here to help. Our telephones are answered 24 hours a day and you can always contact us by email or online chat for one-on-one mentoring.

Fast track your licence

If you have been working in the industry or have business exposure, you may be eligible for recognition of prior learning (RPL) or credit transfer, ensuring a fast and cost effective Licensing program. For further information, review our RPL application found in the main menu of our website.

Centrelink funding

Our courses are approved for Centrelink funding - DHS Code: 2P849 - Please contact your Centrelink Case Manager for